

NURSDOC

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COMMITTEE IDENTIFICATION:	Galago Directors
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THIS POLICY IS FOR:	Staff including Agency Workers (temporary workers), Commissioners and Service Users

AUDIT INSPECTION

WARNING:

If the document contains proprietary information, it may only be released to third parties after management has approved its release.

Unless otherwise marked, documents are uncontrolled; uncontrolled documents are not subject to update notifications.

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AUDIT INSPECTION

THE PURPOSE OF THIS POLICY

Nursdoc is subject to internal audit and to external audit by regulators and major clients from time to time.

Nursdoc Recruitment & Compliance teams take responsibility for managing external audits by the Care Standards Regulators or NHS, including Buying Solutions for the UK.

AUDIT INSPECTION

COMPLIANCE AND AUDIT MANAGERS ARE RESPONSIBLE FOR MAINTAINING NURSDOC RECORDS IN A STATE OF READINESS FOR AUDIT BY CARE STANDARDS REGULATORS AND INSPECTORS AND FOR TAKING STEPS TO IMPLEMENT IMPROVEMENTS, AS REQUIRED.

All recruitment files are held electronically and therefore all information is immediately accessible locally. The company operates a continual audit and self-monitoring programme.

COMPLETED DATE:	26.06.2022
SIGN OFF DATE:	03.08.2026
REVIEW DATE:	03.08.2027
SIGNED:	 Marc Stiff – Group Managing Director