

NURSDOC

REFERENCE NUMBER OF DOCUMENT:	11.1.09.02
COMMITTEE IDENTIFICATION:	Galago Directors
SECRETARIAT:	MS
DOCUMENT TYPE:	External Policy
DOCUMENT LANGUAGE:	E
THIS POLICY IS FOR:	Staff including Agency Workers (temporary workers), Commissioners and Service Users

SAFE ADMINISTRATION OF INTRAVENOUS DRUGS

WARNING:

If the document contains proprietary information, it may only be released to third parties after management has approved its release.

Unless otherwise marked, documents are uncontrolled; uncontrolled documents are not subject to update notifications.

The latest revision of this document can be found in the reference panel above. It can also be determined and double checked by checking the 'Master Document List' before using or sending.

Any changes must be requested through the 'Document Control Manager' by submitting a 'Document Change Request' form.

SAFE ADMINISTRATION OF INTRAVENOUS DRUGS

THE PURPOSE OF THIS POLICY

To provide temporary nurses with guidelines that ensures the protection of clients against intravenous drug errors.

WHAT YOU MUST DO

GUIDELINES

As a registered nurse you are accountable for your own practice and should be familiar with the Nursing & Midwifery Council's 'Guidelines to the Administration of Medication'.

CERTIFICATE

All Registered Nurses prepared to give intravenous drugs must evidence in advance to the Employment Businesses compliance team a current, original certificate of competence in intravenous drug therapy authorised by a recognised medical organisation. A copy of the certificate will be kept on file.

PRESCRIBED MEDICATION

All medication to be given intravenously must be prescribed by the Service User's Medical Practitioner.

VERBAL MESSAGES

VERBAL MESSAGES regarding drugs to be administered intravenously are not acceptable. There are no exceptions to this policy.

INTRAVENOUS THERAPY


Details of intravenous therapy prescribed must be entered on to the Medication Administration Record, recorded and signed for when administered to the client.

DOUBLE CHECKING

Wherever possible the medication to be given to the Service User should be checked and signed for by the two Registered Nurses present during the overlap at the shift change.

UPDATING KNOWLEDGE

Training/Updating in Intravenous Therapy – It is vital that all nurses continually update in this area without evidence of updates we will not place you.

COMPLETED DATE:	21.05.2020
SIGN OFF DATE:	21.05.2026
REVIEW DATE:	21.05.2027
SIGNED:	 Marc Stiff – Group Managing Director